

**DEPARTMENT OF TRANSPORTATION  
OFFICE OF EXAMINATION SERVICES  
TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS) – 4TR41  
TRAINING AND EXPERIENCE EVALUATION**

The TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS) examination is being given on an Open Non-Promotional basis. This examination will consist solely of this self-assessment Training and Experience Evaluation.

**This questionnaire is the only phase of the exam** and is designed to elicit a range of specific information regarding each candidate's knowledge, abilities, and experience to effectively perform the duties relative to the classification. Candidates are responsible for reading all of the material provided prior to completing this questionnaire. Responses will be evaluated using predetermined rating criteria. In order to obtain a position on the eligible list, a minimum rating of 70% must be attained. Please answer questions completely since incomplete responses and omitted information cannot be considered and/or assumed. *Resumes, letters of reference, and other materials **will not be evaluated or considered*** as responses to items in the Training and Experience Evaluation.

**(NOTE:** Failure to meet the entrance requirements and/or to complete this evaluation accurately will result in elimination from this examination.)

*Candidates who fail to follow the instructions and/or **who solicit input or assistance from others to complete this questionnaire** will be eliminated from the examination.*

IT IS IMPORTANT THAT YOU RETAIN A COPY OF THIS TRAINING AND EXPERIENCE EVALUATION FOR YOUR RECORDS. Caltrans will NOT provide you a copy of your Training and Experience Evaluation.

**THIS AFFIRMATION MUST BE COMPLETED**

I hereby certify and understand that the information provided by me (without assistance from others) on this Training and Experience Evaluation is true and complete to the best of my knowledge and contains no willful misrepresentation or falsifications. I understand this information may be verified. I also understand that if it is discovered that I have made any false representations, I will be removed from the examination process, removed from the list resulting from the examination, may not be allowed to compete in future examinations for State employment, and may be subject to prosecution for misdemeanor or felony offenses under California law. Additionally, State employees may have adverse action taken against them up to and including dismissal.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NAME: (PRINT):** \_\_\_\_\_

**EXAMINATION TITLE: TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)**

The completed Training and Experience Evaluation can be mailed and/or personally hand delivered to:

**Caltrans  
Exam Services (MS 86)  
P.O. Box 168036  
Sacramento, CA 95816-8036**

**File in person: Caltrans  
1727 30<sup>th</sup> Street, 1<sup>st</sup> Floor  
Sacramento, CA 95816  
(916) 227- 5181**

Facsimile (FAX) or electronically mailed (e-mailed) Training and Experience Evaluation **will not** be accepted

**Failure to submit your Training and Experience Evaluation with the STD. 678 State application and a copy of a valid California Land Surveyor's License will result in elimination from the examination process.**



# STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION



## CONDITIONS OF EMPLOYMENT

Division of Human Resources – Exam and Recruitment Services  
PM-EX-0631 (Rev. 01/2015)

**EXAMINATION TITLE**  
**TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)**

**EXAMINATION CODE**  
**4TR41**

**DATE**

**CANDIDATE NAME – (PLEASE PRINT – (Last Name, First Name, Middle Initial))**

**PERSONAL INFORMATION NOTICE:** Pursuant to the Federal Privacy Act (P.L. 93-579) and the Information Practices Act of 1977 (Civil Code Section 1798, et seq.), notice is hereby given for the request of personal information by this form. The requested personal information is voluntary. The principle purpose of the voluntary information is to facilitate processing of information which you are providing regarding your preference in working conditions. The failure to provide all or any part of the requested information may delay processing of this form. No disclosure of personal information will be made unless permissible under Article 6, Section 1798.17 of the IPA of 1977. Each individual has the right, upon request and proper identification, to inspect all personal information in any record maintained on the individual.

If you are successful in this examination, your name will be placed on an active employment list for the location you select and referred to fill vacancies according to the conditions you specify on this form.

**PLEASE CHECK THE BOX NEXT TO THE DISTRICT(S) WHERE YOU WISH TO WORK.**

- |   |  |
|---|--|
| <input type="checkbox"/> DISTRICT 1 – EUREKA  | <input type="checkbox"/> DISTRICT 7 – LOS ANGELES    |
| <input type="checkbox"/> DISTRICT 2 – REDDING   | <input type="checkbox"/> DISTRICT 8 – SAN BERNARDINO |
| <input type="checkbox"/> DISTRICT 3 – MARYSVILLE  | <input type="checkbox"/> DISTRICT 9 – BISHOP         |
| <input type="checkbox"/> DISTRICT 4 – OAKLAND   | <input type="checkbox"/> DISTRICT 10 – STOCKTON      |
| <input type="checkbox"/> DISTRICT 5 – SAN LUIS OBISPO                                   | <input type="checkbox"/> DISTRICT 11 – SAN DIEGO     |
| <input type="checkbox"/> DISTRICT 6 – FRESNO  | <input type="checkbox"/> DISTRICT 12 – SANTA ANA     |
| <input type="checkbox"/> 3400 – SACRAMENTO Note: District 3 does not include Sacramento |  |

**PLEASE CHECK ONE BOX ONLY NEXT TO THE TYPE OF APPOINTMENT YOU WILL ACCEPT.**

- A11 PERMANENT OR TEMPORARY – FULL TIME, PART TIME, OR INTERMITTENT
- C55 PERMANENT OR TEMPORARY – FULL TIME ONLY
- M44 PERMANENT OR TEMPORARY – PART TIME OR INTERMITTENT ONLY
- D58 PERMANENT ONLY – FULL TIME ONLY
- K85 TEMPORARY ONLY – FULL TIME ONLY
- R41 PERMANENT – PART TIME OR INTERMITTENT OR TEMPORARY – FULL TIME, PART TIME, OR INTERMITTENT

Privacy Statement

Please notify the Caltrans promptly of any changes in your address or availability for employment.

**TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)  
Training and Experience Evaluation**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

**PART I - EMPLOYMENT HISTORY**

**Instructions:** Please describe your work experience as it relates to the **TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)** position. Begin with your most recent position. The *EXPERIENCE CODE* will be used in Part II to identify where you worked. You may include additional pages if necessary.

**EXPERIENCE CODE A**

Company / State Agency: \_\_\_\_\_ Job Title: \_\_\_\_\_

Employer Location: City: \_\_\_\_\_ State: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**EXPERIENCE CODE B**

Company / State Agency: \_\_\_\_\_ Job Title: \_\_\_\_\_

Employer Location: City: \_\_\_\_\_ State: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**EXPERIENCE CODE C**

Company / State Agency: \_\_\_\_\_ Job Title: \_\_\_\_\_

Employer Location: City: \_\_\_\_\_ State: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

**EXPERIENCE CODE D**

Company / State Agency: \_\_\_\_\_ Job Title: \_\_\_\_\_

Employer Location: City: \_\_\_\_\_ State: \_\_\_\_\_

Dates of Employment: From: \_\_\_\_\_ To: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

# TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS) Training and Experience Evaluation

## PART II - WORK EXPERIENCE

### INSTRUCTIONS

**Step 1:** In the *Experience Code* column, use the codes from **PART I** of this questionnaire to indicate where you performed the activity and/or acquired the task or knowledge. You may list more than one code per item, if applicable.

**Step 2:** For each item listed on pages 5 - 20, place an "X" in the column(s) that most accurately represents the Level of Experience you have **AND** the Amount of Time your experience represents.

### SAMPLE

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

#### SECTION 1: Technical Surveying Methods

1. Utilizing fundamental mathematics and basic science as applied to surveying

Experience Code (Part I)	Level of Experience	I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.
	<i>I have had no training or experience with this task</i>					
A	<i>I have had training on this task and have performed this task under guidance and monitoring</i>				X	
B+C	<i>I have performed this task independently</i>			X		
	<i>I have performed this task independently and have trained and supervised others on this task</i>					

# TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)

## Training and Experience Evaluation

### PART II-WORK EXPERIENCE (continued)

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from PART I of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

#### SECTION 1: Technical Surveying Methods

#### 1. Utilizing fundamental mathematics and basic science as applied to surveying

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

#### 2. Utilizing methods of precise surveying measuring

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

#### 3. Using and adjusting the precision of surveying instruments

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.

**TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)  
Training and Experience Evaluation**

**PART II-WORK EXPERIENCE (continued)**

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

**SECTION 1: Technical Surveying Methods (continued)**

**4. Utilizing procedures, equipment, and materials used in surveying, including conventional and state-of-the-art**

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

**5. Using mapping and drafting techniques**

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

**6. Using mathematics and procedures used in plane and geodetic surveying**

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.

**TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)  
Training and Experience Evaluation**

**PART II-WORK EXPERIENCE (continued)**

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

**SECTION 1: Technical Surveying Methods (continued)**

**7. Utilizing computer applications and usage**

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

**8. Utilizing the California Coordinate System as applied to surveying**

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

**9. Utilizing the Code of Safe Surveying Practices**

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.

**TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)  
Training and Experience Evaluation**

**PART II-WORK EXPERIENCE (continued)**

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

**SECTION 1: Technical Surveying Methods (continued)**

**10. Utilizing principles and practices of boundary determination, land title research, and surveying**

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

**11. Using legal descriptions of real property**

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

**12. Utilizing methods and terminology used in searching for land titles and factors involved in determining ownership of property**

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.



# TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)

## Training and Experience Evaluation

### PART II-WORK EXPERIENCE (continued)

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from PART I of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

**SECTION 1: Technical Surveying Methods (continued)**

**13. Using principles of the Monumentation of facilities**

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

**14. Utilizing the Land Surveyor' Act**

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

**15. Utilizing the Subdivision Map Act**

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.

**TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)  
Training and Experience Evaluation**

**PART II-WORK EXPERIENCE (continued)**

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

**SECTION 1: Technical Surveying Methods (continued)**

**16. Using computers and state-of-the-art surveying and related equipment**

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

**17. Performing complex field and office surveying work**

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

**18. Making precise survey measurements**

Experience Code (Part I)	Level of Experience
	<i>I have had no training or experience with this task</i>
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>
	<i>I have performed this task independently</i>
	<i>I have performed this task independently and have trained and supervised others on this task</i>

I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.

**TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)  
Training and Experience Evaluation**

**PART II-WORK EXPERIENCE (continued)**

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

**SECTION 1: Technical Surveying Methods (continued)**

**19. Operating precise surveying instruments (conventional and state-of-the-art)**

Experience Code (Part I)	Level of Experience	AMOUNT OF TIME				
		I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.
	<i>I have had no training or experience with this task</i>					
	<i>I have had training on this task and have performed this task under guidance and monitoring</i>					
	<i>I have performed this task independently</i>					
	<i>I have performed this task independently and have trained and supervised others on this task</i>					

# TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)

## Training and Experience Evaluation

### PART II-WORK EXPERIENCE (continued)

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from PART I of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

**SECTION 2: Analyzing and Presenting Information**

**20. Planning, design, construction, and right of way procedures and policies as they relate to surveys**

Experience Code (Part I)	Level of Experience
	<i>Limited ability (would require training/exposure to perform task)</i>
	<i>Average ability (could perform activity with guidance)</i>
	<i>Very good ability (could perform activity independently)</i>
	<i>Excellent ability (could provide training or guidance to others)</i>

**21. Utilizing and implementing Departmental plans, standards, policies, and procedures for planning design, right of way, and construction as they relate to surveys**

Experience Code (Part I)	Level of Experience
	<i>Limited ability (would require training/exposure to perform task)</i>
	<i>Average ability (could perform activity with guidance)</i>
	<i>Very good ability (could perform activity independently)</i>
	<i>Excellent ability (could provide training or guidance to others)</i>

**22. Using principles of effective communication**

Experience Code (Part I)	Level of Experience
	<i>Limited ability (would require training/exposure to perform task)</i>
	<i>Average ability (could perform activity with guidance)</i>
	<i>Very good ability (could perform activity independently)</i>
	<i>Excellent ability (could provide training or guidance to others)</i>

I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.

**TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)  
Training and Experience Evaluation**

**PART II-WORK EXPERIENCE (continued)**

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the **amount of time** each level of experience represents. (Leave columns blank that do not apply to you).

**SECTION 2: Analyzing and Presenting Information (continued)**

**23. Using Departmental guides, manuals, and other publications related to land survey and right of way engineering activities for highway/transportation projects**

Experience Code (Part I)	Level of Experience
	Limited ability (would require training/exposure to perform task)
	Average ability (could perform activity with guidance)
	Very good ability (could perform activity independently)
	Excellent ability (could provide training or guidance to others)

**24. Interpreting legal descriptions of real property**

Experience Code (Part I)	Level of Experience
	Limited ability (would require training/exposure to perform task)
	Average ability (could perform activity with guidance)
	Very good ability (could perform activity independently)
	Excellent ability (could provide training or guidance to others)

**25. Making and interpreting difficult survey calculations**

Experience Code (Part I)	Level of Experience
	Limited ability (would require training/exposure to perform task)
	Average ability (could perform activity with guidance)
	Very good ability (could perform activity independently)
	Excellent ability (could provide training or guidance to others)

I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.

**TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)  
Training and Experience Evaluation**

**PART II-WORK EXPERIENCE (continued)**

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

**SECTION 2: Analyzing and Presenting Information (continued)**

**26. Applying and utilizing the principles of the California Coordinate System**

Experience Code (Part I)	Level of Experience
	<i>Limited ability (would require training/exposure to perform task)</i>
	<i>Average ability (could perform activity with guidance)</i>
	<i>Very good ability (could perform activity independently)</i>
	<i>Excellent ability (could provide training or guidance to others)</i>

**27. Researching, analyzing, checking, and adjusting survey data**

Experience Code (Part I)	Level of Experience
	<i>Limited ability (would require training/exposure to perform task)</i>
	<i>Average ability (could perform activity with guidance)</i>
	<i>Very good ability (could perform activity independently)</i>
	<i>Excellent ability (could provide training or guidance to others)</i>

**28. Researching and compiling evidence and documentation for boundary determination**

Experience Code (Part I)	Level of Experience
	<i>Limited ability (would require training/exposure to perform task)</i>
	<i>Average ability (could perform activity with guidance)</i>
	<i>Very good ability (could perform activity independently)</i>
	<i>Excellent ability (could provide training or guidance to others)</i>

I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.

# TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)

## Training and Experience Evaluation

### PART II-WORK EXPERIENCE (continued)

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from PART I of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

**SECTION 2: Analyzing and Presenting Information (continued)**

**29. Assisting in planning, directing, and coordinating the work of a group of survey or right of way engineering personnel**

Experience Code (Part I)	Level of Experience
	<i>Limited ability (would require training/exposure to perform task)</i>
	<i>Average ability (could perform activity with guidance)</i>
	<i>Very good ability (could perform activity independently)</i>
	<i>Excellent ability (could provide training or guidance to others)</i>

**30. Analyzing situations accurately and taking effective action**

Experience Code (Part I)	Level of Experience
	<i>Limited ability (would require training/exposure to perform task)</i>
	<i>Average ability (could perform activity with guidance)</i>
	<i>Very good ability (could perform activity independently)</i>
	<i>Excellent ability (could provide training or guidance to others)</i>

**31. Preparing clear and concise reports and correspondence**

Experience Code (Part I)	Level of Experience
	<i>Limited ability (would require training/exposure to perform task)</i>
	<i>Average ability (could perform activity with guidance)</i>
	<i>Very good ability (could perform activity independently)</i>
	<i>Excellent ability (could provide training or guidance to others)</i>

I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.

**TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)  
Training and Experience Evaluation**

**PART II-WORK EXPERIENCE (continued)**

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

**SECTION 2: Analyzing and Presenting Information (continued)**

**32. Establishing and maintaining friendly, businesslike relations with those contacted in the course of the work**

Experience Code (Part I)	Level of Experience
	<i>Limited ability (would require training/exposure to perform task)</i>
	<i>Average ability (could perform activity with guidance)</i>
	<i>Very good ability (could perform activity independently)</i>
	<i>Excellent ability (could provide training or guidance to others)</i>

**33. Communicating effectively**

Experience Code (Part I)	Level of Experience
	<i>Limited ability (would require training/exposure to perform task)</i>
	<i>Average ability (could perform activity with guidance)</i>
	<i>Very good ability (could perform activity independently)</i>
	<i>Excellent ability (could provide training or guidance to others)</i>

**34. Making necessary corrections and/or revisions to construction plans, under the direction of the Senior Transportation Surveyor, when required to meet field conditions and/or comply with policies and standards**

Experience Code (Part I)	Level of Experience
	<i>Limited ability (would require training/exposure to perform task)</i>
	<i>Average ability (could perform activity with guidance)</i>
	<i>Very good ability (could perform activity independently)</i>
	<i>Excellent ability (could provide training or guidance to others)</i>

I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.



**TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)  
Training and Experience Evaluation**

**PART II-WORK EXPERIENCE (continued)**

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

**SECTION 2: Analyzing and Presenting Information (continued)**

**35. Preparing clear and comprehensive reports and technical correspondence**

Experience Code (Part I)	Level of Experience
	Limited ability (would require training/exposure to perform task)
	Average ability (could perform activity with guidance)
	Very good ability (could perform activity independently)
	Excellent ability (could provide training or guidance to others)

**36. Analyzing situations accurately, reason logically, and adopt an effective course of action**

Experience Code (Part I)	Level of Experience
	Limited ability (would require training/exposure to perform task)
	Average ability (could perform activity with guidance)
	Very good ability (could perform activity independently)
	Excellent ability (could provide training or guidance to others)

I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.

# TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)

## Training and Experience Evaluation

### PART II-WORK EXPERIENCE (continued)

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from PART I of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

**SECTION 3: Supervisory**

**37. Utilizing principles of effective personnel management and supervision**

	Experience Code (Part I)	Level of Experience
		<i>Limited ability (would require training/exposure to perform task)</i>
		<i>Average ability (could perform activity with guidance)</i>
		<i>Very good ability (could perform activity independently)</i>
		<i>Excellent ability (could provide training or guidance to others)</i>

**38. Utilizing a manager's/supervisor's responsibility for promoting equal opportunity in hiring and employee development and promotion, and for maintaining a work environment that is free from discrimination and harassment**

	Experience Code (Part I)	Level of Experience
		<i>Limited ability (would require training/exposure to perform task)</i>
		<i>Average ability (could perform activity with guidance)</i>
		<i>Very good ability (could perform activity independently)</i>
		<i>Excellent ability (could provide training or guidance to others)</i>

**39. Supervising the work of surveyors**

	Experience Code (Part I)	Level of Experience
		<i>Limited ability (would require training/exposure to perform task)</i>
		<i>Average ability (could perform activity with guidance)</i>
		<i>Very good ability (could perform activity independently)</i>
		<i>Excellent ability (could provide training or guidance to others)</i>

I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.

**TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)  
Training and Experience Evaluation**

**PART II-WORK EXPERIENCE (continued)**

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

**SECTION 3: Supervisory (continued)**

			I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.
<b>40. Planning and directing the work of a survey party</b>							
	<b>Experience Code (Part I)</b>	<b>Level of Experience</b>					
		<i>Limited ability (would require training/exposure to perform task)</i>					
		<i>Average ability (could perform activity with guidance)</i>		-			
		<i>Very good ability (could perform activity independently)</i>					
		<i>Excellent ability (could provide training or guidance to others)</i>					
<b>41. Planning and directing the work of staff engaged in field survey work and in the resolution of legal property descriptions</b>							
	<b>Experience Code (Part I)</b>	<b>Level of Experience</b>					
		<i>Limited ability (would require training/exposure to perform task)</i>					
		<i>Average ability (could perform activity with guidance)</i>					
		<i>Very good ability (could perform activity independently)</i>					
		<i>Excellent ability (could provide training or guidance to others)</i>					
<b>42. Reviewing the work of others for compliance with legal requirements, policies, and specifications</b>							
	<b>Experience Code (Part I)</b>	<b>Level of Experience</b>					
		<i>Limited ability (would require training/exposure to perform task)</i>					
		<i>Average ability (could perform activity with guidance)</i>					
		<i>Very good ability (could perform activity independently)</i>					
		<i>Excellent ability (could provide training or guidance to others)</i>					

**TRANSPORTATION SURVEYOR PARTY CHIEF (CALTRANS)  
Training and Experience Evaluation**

**PART II-WORK EXPERIENCE (continued)**

**AMOUNT OF TIME**

Name: \_\_\_\_\_

**Level of Experience:** In the *Experience Code* column, use the codes from **PART I** of this form to indicate where you performed the activity or task. You may list more than one code per item, if applicable.

**Amount of Time:** Place an "X" in the column(s) that most accurately represents the amount of time each level of experience represents. (Leave columns blank that do not apply to you).

**SECTION 3: Supervisory (continued)**

**43. Effectively promoting Equal Employment Opportunity (EEO) in employment and maintain a work environment that is free from discrimination and harassment**

Experience Code (Part I)	Level of Experience
	<i>Limited ability (would require training/exposure to perform task)</i>
	<i>Average ability (could perform activity with guidance)</i>
	<i>Very good ability (could perform activity independently)</i>
	<i>Excellent ability (could provide training or guidance to others)</i>

I possess less than one (1) year of experience performing this task at this level of experience.	I possess one (1) to two (2) years of experience performing this task at this level of experience.	I possess two (2) to three (3) years of experience performing this task at this level of experience.	I possess three (3) to four (4) years of experience performing this task at this level of experience.	I possess more than four (4) years of experience performing this task at this level of experience.