



## Public Utilities Regulatory Analyst 3

Class Code: 4611 – Exam Code: 7PB12

Department: California Public Utilities Commission  
Opening Date: June 7, 2017  
Final Filing Date: Continuous  
Type of Examination: Departmental Open  
Salary: \$5,294.00 – \$6,630.00

### EQUAL EMPLOYMENT OPPORTUNITY

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right of family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

### DRUG-FREE STATEMENT

It is an objective of the State of California to achieve a drug-free State work place. Any applicant for State employment will be expected to behave in accordance with this objective, because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service, and the special trust placed in public servants.

### WHO SHOULD APPLY?

Applicants who meet the Minimum Qualifications as stated on this bulletin may apply for and take this Training and Experience Evaluation at any time.

**Once you have taken the Training and Experience Evaluation, you may not retake it for six (6) months.**

### SPECIAL TESTING ARRANGEMENTS

If you require special testing arrangements due to a verified disability, medical condition or religious accommodation, please contact us.

If you have any questions, please contact the:

California Department of Human Resources' Contact Center at 1-866-844-8671

OR

California Relay Service at 7-1-1

Telecommunications Device for the Deaf (TTY) at (916) 654-6336\*

\* TTY is a telecommunications device that is reachable only from telephones equipped with a TTY device.

### ELIGIBLE LIST INFORMATION

An open eligible list will be established by the California Department of Human Resources for use by the California Public Utilities Commission. The names of successful competitors will be merged onto the eligible list in order of final score regardless of test date. **Eligibility expires twelve (12) months after it is established.** Competitors must then retake the Training and Experience Evaluation to reestablish eligibility.

### REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

**NOTE:** All applicants must meet the education and/or experience requirements as stated on this examination bulletin as of the date the test is taken.

### MINIMUM QUALIFICATIONS

#### All Levels:

Education: The following education is required when non-California state service experience is used to qualify at any level.

Equivalent to graduation from college with any major but with at least 24 semester units of upper division courses in economics, finance, public policy, or a closely related field. (Work experience performing technical economic, financial or policy research related to public utilities and transportation regulation may be substituted for the required education on a year-for-year basis.)

#### Public Utilities Regulatory Analyst 3

Either 1

One year of experience in the California state service performing technical research duties in public utilities and/or transportation regulation at a level of responsibility equivalent to that of Public Utilities Regulatory Analyst 2.

Or 2

Three years of progressively responsible technical research experience above the trainee level in a field related to public utilities and/or transportation. (Experience in the California state service applied toward this requirement must include one year of experience in a class at a level of responsibility equivalent to Public Utilities Regulatory Analyst 2.)

(A Master's Degree or advancement to Ph.D. candidacy in Economics, Policy, Finance, Business Administration or other field related to public utilities and transportation requiring 30 semester or 45 quarter units for completion may be substituted for one year of the required experience.)

(A master's degree or advancement to Ph.D. candidacy requiring 60 semester or 90 quarter units for completion, two different master's degrees (each of which constitutes a full degree program) or a doctorate degree in the above field may be substituted for two years of the required experience.)

## POSITION DESCRIPTION

The positions are characterized by incumbents independently performing more complex, sensitive and responsible public utilities and/or transportation related work which requires, on a regular basis, a high degree of knowledge, skill and ability which is demonstrably above the journey level.

Under general direction, incumbents must develop original solutions, approaches and methodologies to a broad range of issues surrounding public utilities and transportation regulation. Incumbents may exercise some lead responsibility over regulatory studies or programs and may conduct workshops on issues of limited scope or complexity.

## EXAMINATION INFORMATION

### TRAINING AND EXPERIENCE EVALUATION – Weighted 100%

The examination will consist solely of a Training and Experience Evaluation. To obtain a position on the eligible list, a minimum score of 70% must be received. An applicant will receive his/her score upon completion of the Training and Experience Evaluation process.

To preview the Public Utilities Regulatory Analyst 3 Training and Experience Evaluation, select [Public Utilities Regulatory Analyst 3 preview examination](#).

## KNOWLEDGE AND ABILITIES

**Knowledge of:** Trends and issues pertaining to public utilities and transportation regulations; principles of program evaluation and planning; principles and concepts of economics, econometrics and finance in a research setting; public utilities and transportation regulatory policy analysis and formulation; Federal and State agencies involved in utilities and transportation regulation; Federal and State legislation and policies pertaining to public utilities and transportation.

**Ability to:** Reason logically and creatively; utilize a variety of analytical and research techniques to resolve complex utility and transportation regulatory problems; develop and evaluate alternatives; analyze data and present ideas and information effectively, both orally and in writing; testify as a subject-matter expert; consult with and advise Commissioners, top management and other interested parties on a wide range of issues relating to public utilities and transportation regulations; gain and maintain the confidence and cooperation of those contacted during the course of work; coordinate the complex technical work of others; serve as a team leader to analyze the more technical and difficult situations; establish and maintain project priorities; analyze situations accurately and take effective action.

## VETERANS' PREFERENCE

Veterans' Preference will be granted for this examination. Effective January 1, 2014, in accordance with Government Codes 18973.1 and 18973.5, whenever any veteran, widow or widower of a veteran, or spouse of a 100 percent-disabled veteran achieves a passing score on an open examination, he or she shall be ranked in the top rank of the resulting eligibility list. This section shall not apply to any veteran who has been dishonorably discharged or released.

## CAREER CREDITS

Career Credits will not be applied to the final score of competitors who are successful in this examination.

## CONTACT INFORMATION

If you have any questions concerning this announcement, please contact:

The California Department of Human Resources, Selections Division  
1515 S Street, North Building, Suite 400  
Sacramento, CA 95811-7258  
1-866-844-8671

California Relay Service: (7-1-1)

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## GENERAL INFORMATION

**If you meet the requirements** stated on this examination bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be rated against a predetermined job-related rating, and all candidates who pass will be ranked according to their scores.

**The California Department of Human Resources** reserves the right to revise the examination plan to better meet the needs of the service, should the circumstances under which this examination was planned, change. Such revision will be in accordance with civil service laws and rules, and all competitors will be notified.

**Candidates needing special testing arrangements** due to a disability must mark the appropriate box on the application and contact the testing department.

**Hiring Interview Scope:** In a hiring interview, in addition to the scope described in this bulletin, the panel will consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight may be given to the breadth and recency of pertinent experience, and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of his/her experience. Evaluation of a candidate's personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development; and the progress he/she has made in his/her efforts toward self-development. For more information, you may refer to the Public Utilities Regulatory Analyst 3 [classification specification](#).

**General Qualifications:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, the ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history, and fingerprinting may be required.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on the bulletin.

**Veterans' Preference:** Effective January 1, 2014, in accordance with Government Codes 18973.1 and 18973.5, Veterans' Preference will be awarded as follows: 1) Any veteran, widow or widower of a veteran, or spouse of a 100 percent disabled veteran, who achieves a passing score in an entrance examination, shall be ranked in the top rank of the resulting eligibility list. Any veteran who has been dishonorably discharged or released is not eligible for Veterans' Preference. 2) An entrance examination is defined, under the law, as any open competitive examination. And 3) Veterans' Preference is not granted once a person achieves permanent civil service status.

Veteran status is verified by the California Department of Human Resources (CalHR). Directions to apply for Veterans' Preference are on the Veterans' Preference Application (Std. Form 1093), which is available at [CalHR Veterans' Information webpage](#), and the Department of Veterans Affairs.

**Bulletin Revision date: 06/09/2017**

#### **FILING INSTRUCTIONS**

Click the link below to be directed to the Training and Experience Evaluation. Upon completion of the Training and Experience Evaluation, it will be instantly scored.

**\*Please remember to print a copy of your exam results for your records. It may take up to 5 business days for eligibility records to appear in your CalCareer profile.**

Select [Public Utilities Regulatory Analyst 3 Training and Experience Evaluation](#) to access this online examination.

#### **SUGGESTED RESOURCES TO HAVE AVAILABLE WHEN BEGINNING EVALUATION**

**Employment History:** Job Titles, organization name and addresses, name of supervisors or persons who can verify your job responsibilities, and phone numbers of listed persons.

**Education History:** Names of college courses that are relevant to the tasks listed in the evaluation.